ERNIE FLETCHER GOVERNOR

COMMONWEALTH OF KENTUCKY PERSONNEL CABINET

ERWIN ROBERTS SECRETARY

200 FAIR OAKS LANE, 5TH FLOOR FRANKFORT, KENTUCKY 40601 www. kentucky.gov

MEMORANDUM

PERSONNEL MEMO 04-18

TO:

Cabinet Secretaries

Agency Heads

Personnel Executives

FROM:

Erwin Roberts, Secretary

DATE:

November 23, 2004

SUBJECT:

Local Option Election — Southgate A-C501 and Southgate B-C502

Precincts of Campbell County

A local option election has been ordered to be held on December 28, 2004 in the Southgate A-C501 and Southgate B-C502 precincts of Campbell County.

In accordance with Ky. Const. Section 148, KRS 118.035 and the voting leave regulations, 101 KAR 2:102, Section 7 and 101 KAR 3:015, Section 7, all employees who are entitled to vote, otherwise scheduled to work during the hours that the polls are open, and request leave in advance shall be granted four (4) hours of leave to do so. Employees voting absentee may be granted this leave, if an advance request is made on the day they appear before the clerk to apply for the absentee ballot except as noted below.

KRS 118.035 states that any qualified voter who exercises his right to voting leave but fails to vote under circumstances that did not prevent him from voting may be subject to disciplinary action. An employee appointed to serve as an Election Officer may receive voting leave not to exceed a total of seven and one-half (7.5) hours for a designated election to attend training and for service as an Election officer, provided that such leave is requested in advance, KRS 118.035(4). If you have any questions, please direct them to Mark Honeycutt, General Counsel for the Personnel Cabinet at (502) 564-4460.